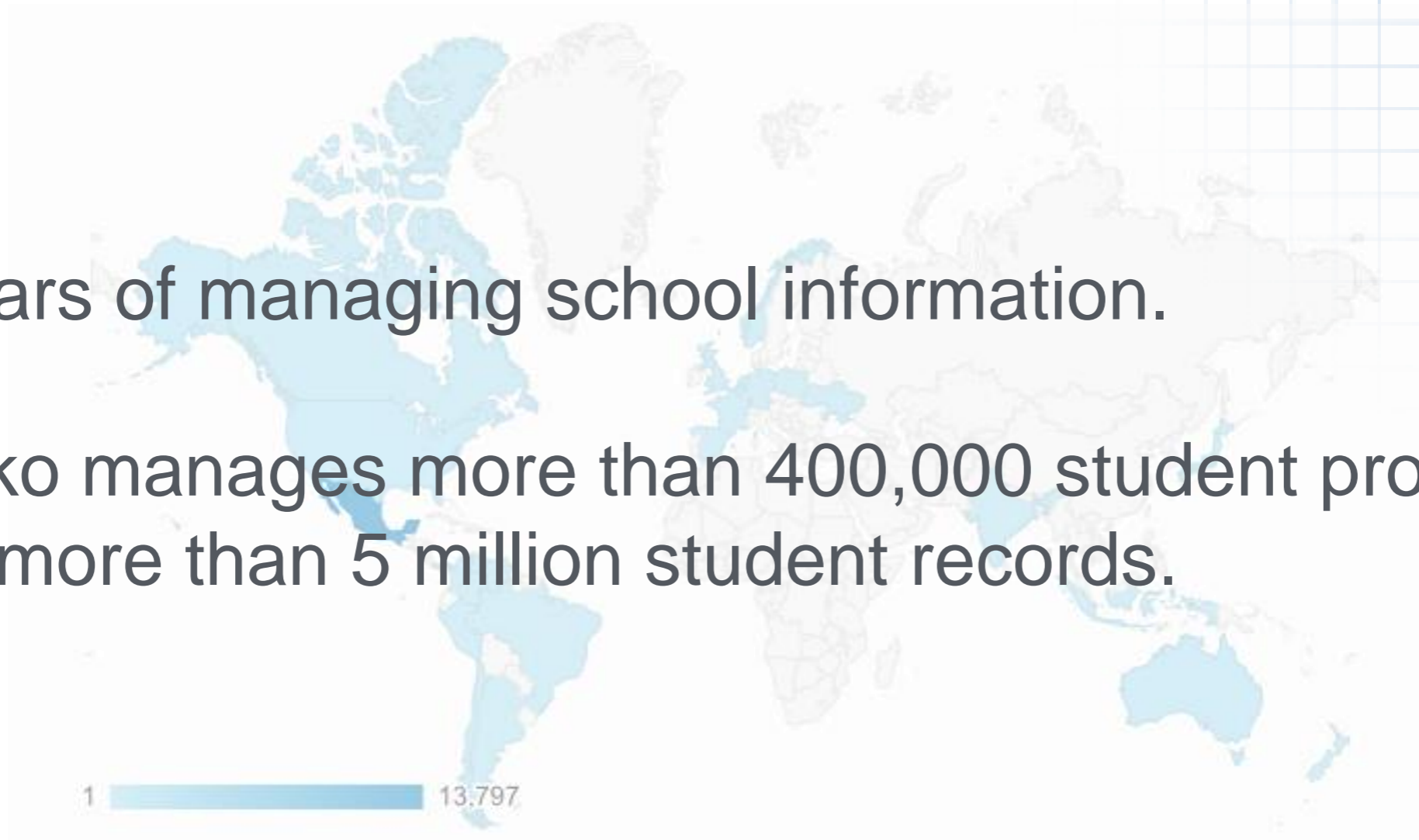# Data Security

Saeko in Primary Schools

Our Experience

7 years of managing school information.

Saeko manages more than 400,000 student profiles and more than 5 million student records.

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Saeko

Saeko Users and Access Levels

Saeko Users

Who are Saeko users? – How do they log onto Saeko?

- **Administrative Staff** – School email account

- **Teachers** – School email account

- **Parents** - Personal email account

Access Levels

What can each user see?

- **Administrative Staff** - Full access to all information.

- **Teachers** – Full class list of students including names, student ID, attendance records and messages from administrative staff.

- **Parents** – Student personal information, including teacher's name, student reports, attendance and messages from administrative staff.

Saeko

Administrative Staff Access

Full access to all student information and records.

Send and share information with parents and teachers including newsletters, notices and messages.

Edit student information and attendance.

The principal manages administrative staff access and can grant or deny permissions accordingly.

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Teacher Access

- The teacher portal is separate from the administration portal.

- Teachers can only access information pertaining to their class.

- This includes full class list of students comprising of names, student ID and attendance records.

- They can see messages but cannot send or share information from Saeko.

- Teachers can only edit attendance records.

- Teacher accounts cannot change or access any information from the administration portal.

Saeko

Parent Access

- The parent portal is separate from the administration portal.

- Parents can only access the information pertaining to their own children.

- This information includes, basic student personal information, student reports and attendance records.

- Each individual parent will have a separate login.

- Parents can use Saeko to report student absences.

- Communication between the school and parents includes newsletter and notices and direct messages specific to your child or their class.

- Parent accounts cannot change or access any information from the administration portal.

Saeko

About the technology

Data storage

Where is our data stored?

Sydney, Australia

Amazon Web Services
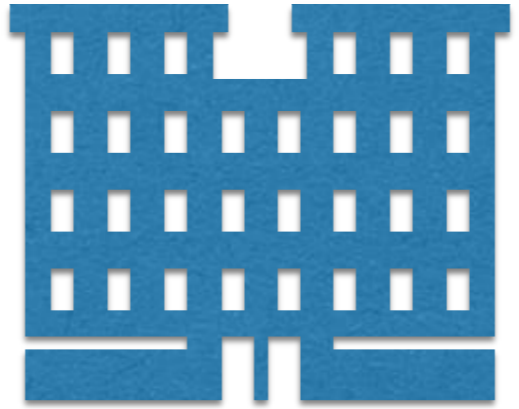
SSL - https

Data Encryption Example

John Smith - A001 - 0479183672

↓

0101010101010101011110101010

↓

843984948h3483738487G847F38743
3Y429843H98G9348GH230948GH23

About the company

What security checks are Saeko employees subject to?

- When the company contracts a new employee we require:

  - Proof of capability

  - Academic history

  - Police check

Are there varying access levels for employees?

- Within Saeko we have different levels of access for employees in order to maintain the security of our system.

- There are no other areas in our company where staff can access the school's information.