



TEMPLESTOWE HEIGHTS PRIMARY SCHOOL 2021 PARENT PAYMENT ARRANGEMENTS

Dear Templestowe Heights Primary School families,

Templestowe Heights Primary School is looking forward to another great year of teaching and learning and would like to advise you of our parent payment arrangements for 2021.

Templestowe Heights Primary School Council makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Financial Support for families

Templestowe Heights Primary School understand that some families may experience financial difficulty and offers a range of support options, including:

- **Camps, Sports & Excursions fund (CSEF)** may be available to assist with costs associated with Camps and excursions for families who hold a valid, means-tested concession card. Application forms are available from the school office. Parents who currently receive the CSEF and who remain eligible will automatically have their 2021 application processed by the School.
- **State Schools' Relief** applications are submitted by schools. The program covers costs such as new school uniforms, shoes, books and more for disadvantaged students.
- **Second hand uniform**
- **Local Community support organisations** (ie Doncare)

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact our Business Manager *Margaret de Haas* or Principal *Rhys Coulson* on 9850 1796 or email templestowe.heights.ps@education.vic.gov.au

Payment methods

We offer a variety of payment options to assist our families:

- EFTPOS including Visa & MasterCard
- BPay
- Cash/cheque
- One off payments & Monthly Payment plans

Refunds

Templestowe Heights charges families for a range of educational activities including essential student learning items, excursions, incursions and camps. There will be instances when parents enquire about refunds of payments for a variety of reasons including student illness or medical condition, being unable to attend an activity on the day due to unforeseen circumstances, or leaving the school.

All requests for refunds must be made in writing (via email) and are subject to the discretion of the Principal on a case by case basis, taking into account the individual circumstances. Refunds are not granted automatically upon request. The school will assess every request on its merit. Refunds will be given only if by doing so the school will not incur a cost.

Refunds will be given by crediting the amount to the student's school account to be used to pay subsequent charges, or directly into a nominated bank account. No refunds can be made by cash or cheque.

For further information on the Department's Parent Payment Policy, please see overleaf.

A handwritten signature in black ink, appearing to read "Rhys Coulson".

Rhys Coulson
Principal

A handwritten signature in black ink, appearing to read "David Barnes".

David Barnes
School Council President

Essential Student Learning items

Below is a list of items and activities that are essential for your child to learn the standard curriculum. You may choose to purchase the Individual student book pack (Stationery items) through the school or provide your own.

Essential Student Learning Items (per student)	Amount
Mathletics Subscription	\$10.50
Reading Eggs Subscription (Foundation, Year 1 / 2 only)	\$16.00
PAT testing (Years 1 – 6 only)	\$5.00
Mappen (curriculum platform) subscription	\$17.00
Essential Assessment Subscription – (Year 1/2 & Year 5/6 only)	\$6.00
National Geographic Kids Magazine online subscription (Year 3 / 4 & 5/6 only)	\$12.50
Individual student book pack (Stationery Items – see attached list for individual items required for each year level)	\$51.00 (Foundation) \$68.00 (Year 1 & 2) \$58.00 (Year 3 & 4) \$31.50 (Year 5 & 6)
Art Consumables (clay, glitter, paint, coloured paper, cardboard etc)	\$20.00
Classroom Art Consumables (Foundation – Year 4 only)	\$5.00
Chair-bags (Foundation – Year 4 only)	\$6.50
Writer's Festival (Author visit & student Book publishing materials)	\$10.00
STEM Day (Science Incursion & Science experiment equipment)	\$10.00
Multi-Cultural/Harmony Day (Incursion, Activities)	\$10.00

Additional Items for parents to supply for each student at the start of the year:

Art smock

Box of tissues

Pencil Case (Year 5/6 only)

Voluntary Contributions

Templestowe Heights Primary School continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021 as well as providing additional activities and services for all students. Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below. Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

- A general voluntary contribution towards the purchase of **Sports equipment, Musical instruments, ICT equipment & repair, Science equipment, classroom materials** (including class sets of books & equipment).
- A Voluntary contribution towards **First Aid supplies**, including band aids, ice packs, school epipens, first aid kits, defibrillator supplies, school ventolin & spacers, purchase of a wheelchair.
- A voluntary contribution towards regular **Grounds Maintenance**, including annual OH&S inspections. The donations go a long way to keeping our oval and playgrounds beautiful, topping up playground soft fall, planting trees, installing outdoor seating, and the upkeep of our community garden and chicken coop.
- A tax deductible donation to our **Building fund** to help us maintain & refurbish our school buildings.
- A tax deductible donation to our **Library fund** to help purchase current and popular library books. for our students to read and borrow during their weekly library sessions, before school, at playtime or lunchtime.

Optional Items (Costs to be advised throughout the year)

Templestowe Heights Primary School offers a range of optional items that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child and may include:

- Swimming program/carnival
- Class photos
- iPads for *Bring Your Own Device* program (year 5/6 students only)
- Tickets for School Production, School Ball & Art Show
- Camps, Foundation-Year 2 dinner
- Excursions/incursions
- Interschool/District sports
- Year 6 graduation & jacket and/or polo shirt
- Student Religious Instruction (currently only Christianity)
- Reach (University of NSW) Assessments
- Private music/chess/art lessons
- THPS Basketball teams



Templestowe Heights
Primary School

PARENT/GUARDIAN: _____

STUDENT/S NAME: _____

Please complete the form below and return it to the school office with your payment.

Alternatively, it can be emailed to the school at templestowe.heights.ps@education.vic.gov.au

Option 1: If paying in full for Essential Student Learning Items, Optional Items & Voluntary donations, payments can be made between 1st December 2020 and the due date of **26th February 2021**.

Option 2: If paying Essential Student Learning Items & Voluntary donations in instalments, the first instalment is due on **15th February**, followed by **15th March, 15th April, 15th May & 15th June**. Excursions/incursions (**\$120**) can only be paid during the year as they occur, and can't be included in the payment instalments.

Essential Student Learning Items (per student)	Amount Payable (per student)	Amount Paid
Includes stationery, consumables and subscriptions (as listed overpage for each year level)	\$156.00 Foundation \$184.00 Year 1 & 2 \$164.50 Year 3 & 4 \$132.50 Year 5 & 6	
General Voluntary Contribution <i>(Sports/Science/Music/ICT/Classroom equipment/Student Wellbeing)</i>	\$100 (Or another amount of your choice)	
Voluntary Contributions (per family)	Suggested Amount	Amount Paid
First Aid Contribution <i>(including band aids, ice packs, school epipens, first aid kits, defibrillator supplies, school ventolin & spacers, purchase of a wheelchair)</i>	\$10 (Or another amount of your choice)	
Grounds Maintenance Contribution <i>(OH&S playground audits, planting trees, outdoor seating, upkeep of our oval & playgrounds, community garden and chicken coop)</i>	\$60 (Or another amount of your choice)	
Voluntary Donations (per family)	Suggested Amount	Amount Paid
Building donation (tax deductible) <i>(Building refurbishment & maintenance)</i>	\$60 (Or another amount of your choice)	
Library donation (tax deductible) <i>(Library books)</i>	\$60 (Or another amount of your choice)	
Other Amount	\$	
Optional Items (per student)		Amount Paid
Incursion/Excursions – paid in advance	\$120	
<i>Alternatively, incursions/excursions can be paid as they occur during the year</i>		
Thank you for your payment	TOTAL PAID	\$

Payment made by: CASH / MASTERCARD / VISA / BPAY / EFTPOS (PLEASE CIRCLE)

Payment frequency: Monthly / Year (PLEASE CIRCLE)

CREDIT CARD AUTHORITY (if required)

Card Number _____ Expiry Date ____/____

Amount \$_____ CCV _____

Signature _____ Cardholder Name _____

Foundation Stationery Items - \$51.00

11	Circus Scrapbook 64 pg 100gsm
2	Twist Crayons – pack of 12
4	Bostik glue stick 35 gm
1	My Home Reading Journal Kluwell yellow level
1	Scissors 135mm
2	Faber Castell Project Markers – pack 12
2	24mm Writing Book dotted 3rds 64 pg 70 gsm
2	Triangular Jumbo coloured pencils
1	Clear A5 Zip case A5
1	Visual Art A4 120 pg Diary
4	Noris Maxi Learner 2B Graphite Pencil
1	A2 Art Folio 180 gsm

Year 1 & 2 Stationery Items - \$68.00

5	Blu Glue Stick 35 gm
1	Scissors 150mm
1	Vinyl pencil case 225 – 140mm
4	Noris Maxi Learner 2B Graphite pencil
1	Assorted Coloured pencils – 12 pack
1	Twist Crayons – 12 pack
1	Faber Castell Triangular grip marker fine wallet 10
6	Circus Scrapbook 64 pg 100 gsm
1	24mm 64 pg Project book doted 3rds 335 x 245 mm
10	18mm Writing book 64 pg dotted 3rds
1	Metal pencil sharpener double hole
1	Marbig Repositionable Notes 75 x 75mm
2	PP blue envelope with button
1	Board orange Document wallet
1	A4 Flic File 20 pocket
2	Edding 345 yellow highlighter
2	Slim barrel black drywipe medium black pens
1	Mini foam eraser 75 x 50 x 25mm
1	30cm clear plastic ruler
1	A4 Visual Art diary 120 pg
1	Show-Me spertough A4 boards
1	My Home Reading Journal Kluwell yellow level



Year 3 & 4 Stationery Items - \$58.00

4	Educ8 Graphite Pencil HB
4	Glue Stick Bostik 35 gram
1	Faber Castell Classic Colour Pencils Box 12
1	Scissors - School Scissors 150mm
1	Ruler 30cm Clear Plastic
6	A4 14mm Dotted Thirds 96 Page Exercise Book
2	Papermate Inkjoy 1.0mm Red Pens
2	Bic Cristal Xtralife Ballpoint Pens Green
3	Educ8 Grid Book A4 10mm 96 Page 70gsm
1	Flic File A4 20 Pocket
1	64 pg Project Book 14 mm dotted 3rds 70 gsm
1	Repositionable Notes yellow 76 x 76 mm
2	Sharpener Pencil Metal Double Hole
2	Micador Eraser large
1	PP A4 purple Envelope with button
1	64 pg Project Book 18 mm dotted 3rds 70 gsm
1	8mm 96 pg Exercise Book 225 X 175mm
1	A4 8mm 64 pg Exercise Book 70 gsm
2	Bic Cristal Blue ball point pen
1	Faber multicolour white board markers
1	Blue highlighter
1	Yellow highlighter
1	Faber Castell connector colouring pens - 12 pack
1	Staedtler Triplus black fine liner pen
1	Pencil case 325 x 180mm
1	Citizen student 8 digit calculator
1	Twist Crayons – pack of 12

Year 5 & 6 Stationery Items - \$31.50

3	Blue Exercise Book
2	Purple exercise book
2	A4 Ruled Exam pad 100 leaf
1	A4 64 page Scrapbook 100gsm
2	Staedtler Tradition HB Pencil
2	Bic Clic Red pen
2	Papermate Inkjoy 1.0mm Blue pen
1	Marbig Repositionable notes 75 x 75mm
2	Bostik Glue stick
1	PP A4 clear envelope with button
1	Scissors – Smartcut 155mm
1	Colour Pencils assorted pack of 12
1	Faber Castell Connector colouring pens - 12 pack
1	Ruler 30cm clear plastic
2	Micador double hole Sharpener
3	2 x Yellow & 1 x blue Highlighters
1	Fineliner 0.4mm black
1	Bound student A5 2021 Diary
1	18mm 64 page Project book dotted 3rds 335x245mm
1	Micador large Eraser